

**DRAFT MINUTES**  
**LOCAL HUMAN RIGHTS COMMITTEE OF NVTC**  
**Meeting June 6, 2013**

**Members Present:** Peter Black, Joe Caturano, Judy Regner, Helen Adamchak, Tony Grimm, Valerie Burton, Tracy Self

**Absent:** Rev. Gerald Vaiden, Ron Kerns, Susan Haenisch

**Also Present:** Tim Simmons, Advocate

The Committee met in the Executive Conference Room of Building One at the Northern Virginia Training Center. Members began gathering shortly before 10:00 AM, and at 10:04 AM, Chair, Peter Black called the meeting to order and opened the public comment period. Peter announced that this would be Helen Adamchak's last meeting serving on the LHRC, and all agreed we will miss her. In considering today's agenda, Peter indicated that the group photo would be moved to 11:15 and that we would add a vote pertaining to next year's officers to today's agenda. Additionally, Debra Vought would not be in the meeting today but asked that the Committee review her Critical Instances Report and her responses to questions from her May presentation. A reminder was made to the Committee that the next meeting would be July 11<sup>th</sup> and there would be no meeting in August.

In the absence of public participation, at 10: 15AM, Peter closed the public comment period. A motion and vote to accept the revised agenda was approved. A motion and vote to approve and enter into record the minutes from May was also made with two changes, the fact that Rev. Vaiden was not at the meeting and that there be added a sentence noting that the Committee offered several additions for consideration for Joe Rajnic's review of Instruction # 5004, Levels of Residence Supervision.

At 10:24, Peter asked Committee members for a motion to move into executive session, pursuant to Virginia Code section 2.2-3 711A to review the Critical Incidents Report and Debra's response to questions addressed during the May presentation as well as one Restrictive Behavior Plan. The Committee had questions concerning the Critical Incidents Report and requested that Debra review the incidents at the July 11<sup>th</sup> meeting. Additionally, the Committee requested a readdress of the situation concerning #2 on the Response to LHRC's Questions of May 2013. There were no Abuse/Neglect allegations noted and no Advocate's Report for executive session.

The Committee then moved and voted to exit executive session, each member certifying that they "heard, discussed or considered only public matters lawfully exempted from the open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened."

Advocate, Tim Simmons informed the Committee that Building 8 has been closed, and that residents and staff have moved to their various new homes. He also shared with the Committee information that the Committee's request for Authorized Representative standing of the NVTC staff member for a resident who move from the Center was accepted by the LHRC in that person's new community.

At 11:15 Linda Muniz took this year's photograph of the Committee members.

Following, in a discussion concerning Committee officers for next year, it was determined that Peter Black would remain Chair of the LHRC, Judy Regner would become Vice Chair, and Susan Haenisch, and/or Valerie Burton would become Secretary.

Meeting adjourned at 11:45 PM.

Respectfully submitted,

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Tracy Self, Recording Secretary

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Peter Black, Chairman